



Emergency Procedures

Policy

Camp Director and volunteer staff should be prepared for any possible emergency. The volunteer staff should be familiar with the overall emergency plan and the supervisory staff need to be ready to implement said plans.

Medical Procedures

1. Contact the Camp First Aid Tech.
2. Keep the victim calm and comfortable
3. Concern yourself with breathing first, then bleeding
4. If there is a possible back or neck injury, do not move the person
5. Report to the First Aid Tech or EMT facts, not your diagnosis
6. Keep other campers and staff away from the person
7. Notify the Camp Director (if possible) before calling for an Ambulance
8. If a person is taken to the hospital, parents should be called before, during and after the hospital treatment
9. Always send the registration form with the camper. Give the camper's home address and insurance information

Fire

1. Use fire extinguisher if possible
2. Report fire immediately to the Camp Director
3. If needed, contact the Carroll County Fire Department at 911
4. In a structure fire, account for all campers and staff
5. Keep roadways and waterfront clear

Tornado

1. Seek shelter immediately
2. WEST CAMP: Go to cabins and LIE ON FLOOR
3. OUTSIDE: lie in ditch or low area
4. Account for all campers and staff

Lost Camper

1. Double check area where camper is supposed to be
2. Notify Camp Director
3. Call all campers to chapel to update last sighting
4. Organize volunteer staff to begin search under the direction of the Camp Director or Operations Manager
5. If camper is not found, call 911
6. When camper is found, notify all campers and volunteer staff

Lost Swimmer

1. Lifeguard and/or Canoeing Volunteer Staff should blow whistle
2. All canoes and boats should be docked
3. A search, using volunteer staff under the direction of a lifeguard, Operations Manager or Camp Director should begin immediately
4. If camper has gone down in lake, call 911

Lightening Storm

1. Seek shelter immediately
2. Staff off of open fields
3. If outside and no shelter available, seek low areas away from tall trees